



APPROVED

SPECIAL BOARD MEETING
CENTENNIAL BRANCH BOARDROOM
MINUTES
April 16, 2024

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Maria Brigantino	
Ken Burden	
Joan Christensen	
Larry Graber, Chair	
Samantha Mclean	
Tricia-Lynn Pascia	
Barb Ruegg	
Stan Sauer	
STAFF PRESENT	DELEGATIONS

CALL TO ORDER: The meeting was brought to order by the Chair at approximately 4:30 p.m.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

24-032 **Moved by: Ken Burden**
 Seconded by: Barb Ruegg

That the Agenda of the April 16, 2024 Special Board Meeting be approved as presented.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

Refer to Close Session

3. CLOSED SESSION

24-033 **Moved by: Joan Christensen**
Seconded by: Samantha Mclean

That the Fort Erie Public Library Board does now enter into Closed Session at approximately 4:35 p.m. to discuss the following:

Legal Matters: Communications solicitor-client privilege
Personal Matters about identifiable individuals: Chief Executive Officer
Recruitment
Human Resource Matter: Emergency Executive Succession Plan

Carried

Declaration of Conflict of Interest: Board Member Maria Brigantino declared a conflict of interest with respect to the Human Resources Matter: Emergency Executive Success Plan. Ms. Brigantino left the meeting while the matter was under consideration.

That the Fort Erie Public Library Board does now take under consideration at approximately 6:03 pm:

Human Resources Matter: Emergency Executive Succession Plan

Carried

24-034 **Moved by: Joan Christensen**
Seconded by: Barb Ruegg

That the Fort Erie Public Library Board does now rise and reconvene from Closed Session at 6:03 p.m. with report that the Chair proceed as directed.

Carried

Board Member, Maria Brigantino, returned to the meeting at the conclusion of the Closed Session.

4. RESOLUTIONS

24-035 **Moved by: Joan Christensen**
Seconded by: Stan Sauer

That the Fort Erie Public Library Board approve the Draft Memorandum of Understanding between the Library Board and the Friends of the Library, as presented.

And further, that the Ad Hoc Committee Members representing the Fort Erie Public Library Board at meetings with the Friends of the Library proceed as directed by Board Members.

Carried

24-036 **Moved by: Tricia-Lynn Pascia**
Seconded by: Joan Christensen

That the Fort Erie Public Library Board establish a CEO Selection Committee comprised of the Chair, Larry Graber, the Vice Chair, Barb Ruegg, Stan Sauer, and Samantha Mclean authorized to work with the Board approved licensed recruitment firm or individual contracted to assist in the hiring process.

24-037 **Moved by: Barb Ruegg**
Seconded by: Samantha Mclean

That the Fort Erie Public Library Board temporarily suspends Item 1.06 of the Hiring Policy, as per Confidential Memo #24-014.

Carried

5. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 6:13 p.m.

Approved May 21, 2024

Original Signed By:

Larry Graber, Chair

Maria Brigantino, Acting CEO